



UNIVERSITY of the SOUTHERN CARIBBEAN
Royal Road, Maracas, St. Joseph

**SCHOOL OF EDUCATION & HUMANITIES—MUSIC
DEPARTMENT**

Applications are invited from suitably qualified persons for the position of Instructor, Music

We are an accredited Seventh-day Adventist institution, located in the beautiful Maracas Valley in Trinidad, West Indies. We are committed to offering higher education based on our Seventh-day Adventist Christian philosophy while fostering intellectual curiosity, cultural diversity, spiritual nurture and moral integrity. We have a multi-cultural mix of faculty, staff and students and offer a wide range of academic programs at both the undergraduate and graduate levels.

INSTRUCTOR-MUSIC

DUTIES AND RESPONSIBILITIES

- Manage and direct the University's choral ensembles including (but not limited to) the University Chorale and Chamber Singers ensembles.
- Assist in creating/developing the Music Department's String Program.
- Teach Applied Music classes in Strings to University students.
- Assist in developing/directing the University's String Ensemble/Orchestra.
- Develop and execute effective recruitment and retention strategies for the ensembles he/she manages.
- Teach additional courses as assigned by the chair of the department—e.g., theory, aural training, piano proficiency, string/choral techniques etc.
- Evaluate students' work promptly and with fairness.
- Submit final grades on time.
- Be available to students during the office hours provided in the course outline.
- Attend department and School of Humanities staff meetings as well as university faculty meetings regularly.
- Attend student recitals.
- Perform for faculty recitals.
- Be actively involved in projects which would develop the University's music program.

QUALIFICATION AND EXPERIENCE

- A Master of Music degree in String Performance/Choral Conducting or a related field.
- At least 2 years of experience in teaching music at the tertiary level, with significant experience in developing and directing choral and/or string programs.

- Ability to teach additional core content including theory, history, aural training, choral/string techniques, piano proficiency.
- Piano performance skills up to late intermediate or advanced level would be an advantage.

OTHER REQUIREMENTS

- A willingness to go the extra mile with struggling students – e.g., giving study tips, extra help with difficult topics, personal advice or counseling.
- Assist in non-classroom activities of the department or the School of Humanities when needed—e.g., tasks related to concerts, seminars & workshops, department socials, etc.
- Be a team player.
- Be time and results oriented.
- Be personable, discreet, highly motivated, and customer oriented.
- Be an excellent communicator, both written and oral.
- Demonstrate an ability to integrate faith and learning in the classroom.
- Demonstrate the ability to appreciate diverse cultures at USC.
- Be committed to the high spiritual, moral and ethical values of the institution.

Applications should include detailed curriculum vitae, and two (2) written recommendations, with one being from current employer. Photocopies of relevant academic qualifications and contact number/s should be forwarded to:

**THE HUMAN RESOURCE DEPARTMENT
UNIVERSITY of the SOUTHERN CARIBBEAN
P. O. BOX 175
PORT OF SPAIN
TRINIDAD**

Or email us at: hr@usc.edu.tt or uschumanresources@yahoo.com

Applicants are also required to submit a copy of the application to:

Chief Manpower Officer, Ministry of Labour & Small and Micro Enterprise Development, Level 3, #50-54 Duke Street, Port of Spain.

Applications should be received no later than May 29, 2017

The University wishes to thank all applicants for their interest; however, only short-listed applicants will be contacted.