



**School of Business – BBA Human Resource Management – Degree Planning Guide**

<b>Freshmen (Yr 1)</b>		
<b>SEMESTER I</b>		<b>SEMESTER II</b>
ENGL115-English Composition I	3	MATH165-College Algebra 3
IDSC110-College Success & Career Planning	1	BIOL111-Anatomy & Physiology I 4
PSYC101 <b>or</b> SOCI119-Intro. to Psych. <b>or</b> Socio.	3	COMM104-Communication Skills 3
CPTR100-Introductory Computer Tools	3	ACCT 122-Fundamentals of Accounting II 3
RELT100-God and Human Life	3	MKTG201-Principles Of Marketing 3
ACCT121-Fundamentals of Accounting I	3	
	<u>16</u>	<u>16</u>

<b>Sophomore (Yr 2)</b>		
<b>SEMESTER I</b>		<b>SEMESTER II</b>
ENGL215-English Composition II	3	RELB210-Jesus in His Time and Ours 3
HELD120-Fit and Well	1	PEAC110 <b>or</b> PEAC130-Per. Phy. Fitness <b>or</b> Sp. Activ. 1
ECON226-Principles of Microeconomics	3	CPTR210-Info. Systems Theory & Applications 3
MGMT255-Principles of Management	3	HRMN255-Human Relations in Organizations 3
MGMT315-Entrepreneurship	3	FNCE217-Principles of Finance 3
HRMN250-Human Resource Management	3	ECON227-Principles of Macroeconomics 3
	<u>16</u>	<u>16</u>

<b>Junior (Yr 3)</b>		
<b>SEMESTER I</b>		<b>SEMESTER II</b>
ENGL255-Studies in Literature	3	RELT250-Personal Spirituality & Faith 3
BHSC100-Philosophy of Service	2	IDSC205-Introduction to Fine Arts 2
MGMT301-Business Statistics	3	EDTE354-Philosophy for Education 2
HRMN330-Compensation & Benefits	3	MGMT345-Business Ethics 3
MGMT341-Business Law	3	HRMN343-Employment Law 3
MGMT202-Business Communication	3	HRMN400-Motivation & Work Behavior 3
	<u>17</u>	<u>16</u>

<b>Senior (Yr 4)</b>		
<b>SEMESTER I</b>		<b>SEMESTER II</b>
HIST147-West Indian History( <b>see back of sheet</b> )	3	SPAN103-Spanish for Business 3
HMEC129-Social & Professional Ethics	1	RELT340-Religion and Ethics in Modern Society 3
MGMT475-Operations Management	3	MGMT495-Strategic Management 3
HRMN406-Collective Bargaining	3	HRMN460-Staffing Organizations 3
HRMN434-Negotiation and Conflict Resolution	3	MGMT415-Organizational Behavior 3
HRMN450-International Human ResourceMgmt.	3	
	<u>16</u>	<u>15</u>

Total Credits: 128

**Please see back of sheet**

STUDENTS ENROLLED *from* SEPTEMBER 2014 HAVE DIFFERENT ACADEMIC REQUIREMENTS THAN STUDENTS ENROLLED *before* SEPTEMBER 2014. PLEASE BE CAREFUL TO FOLLOW THE ACADEMIC REQUIREMENTS FOR YOUR YEAR OF ENTRY.

### CLASSIFICATION OF A STUDENT

A regular student is classified academically during the first semester according to the levels of academic achievement listed below.

Freshman(yr1) Standing:	0-24 credits	Junior(yr3) Standing:	57-86 credits
Sophomore(yr2) Standing:	25-56 credits	Senior(yr4) Standing:	87+ credits

### ACADEMIC ADVISING

All freshmen are to be advised by the Student Advisement Centre. Students should meet with their academic advisor as often as they have concerns.

### MATH REQUIREMENT

Business students are required to have a strong background in MATH. Students must obtain a grade III or higher at the CSEC (CXC) level or have completed both MATH090 and MATH091 before taking MATH 165.

### HISTORY REQUIREMENT

Students must select **any one** history course to fulfill their degree requirements.

HIST104 World Civilizations I	3(Credits)
HIST105 World Civilizations II	3
HIST147 West Indian History	3

**Note: If Caribbean History was not passed at the GCE/CXC level, HIST 147 must be taken.**

**Note: Students are not advisors. Students must see their advisor at least once each school year.**

### COURSES WITH PREREQUISITES\*\*

The following School of Business courses require prerequisites. Prerequisites are preparatory courses that must be done **prior** to other courses. Students are required to do prerequisites where stated. There are certain exceptions where prerequisites may be waived; this means that a prerequisite for a course stated in the bulletin may not have to be done **OR** that the prerequisite for a course can be done alternatively. Please see your advisor for information. **The following courses in the table below have one (1) prerequisite (unless otherwise stated) and can be officially requested to have their prerequisites waived:**

ECON226	HRMN250	MKTG201	<i>HRMN434*</i> (prereq that can be waived HRMN255)
FNCE401	HRMN255	MKTG350	<i>MKTG415*</i> (prereq that can be waived MGMT365)
FNCE217	HRMN330	MGMT345	<i>HRMN400*</i> (prereq that can be waived HRMN255)
	HRMN343		<i>FNCE411*</i> (prereq that can be waived STAT285)

**\* - These are subjects that require two prerequisites. However, the one that can be waived is what is indicated in the box to the left.**

### COURSE OVERLOAD

Students with good performance in study may be allowed to take extra credits with the approval from their advisor and school Deans, according to the following guidelines.

<u>Overall GPA</u>	<u>Course Load</u>
3.00 – 3.49	17 credits
3.50 – 3.89	18 credits
3.90 – 4.00	19 credits

**For the third (summer) semester, a student is not permitted to register for more than 12 credits.**

### PETITIONS

If a student has taken any course not currently listed on their Degree Planning Guide, the student is free to submit a petition form to have the course substituted, where applicable. Please see academic advisor regarding petitions.