



**School of Business – BBA Management – Degree Planning Guide**

**Freshmen (Yr 1)**

| SEMESTER I                                |           | SEMESTER II                           |           |
|---|-----------|---------------------------------------|-----------|
| ACCT121-Fundamentals of Accounting I      | 3         | ACCT122-Fundamentals of Accounting II | 3         |
| MGMT101-Introduction to Business          | 3         | MATH182-Calculus with Applications    | 3         |
| ENGL115-English Composition I             | 3         | RELT100-God & Human Life              | 3         |
| MATH165-College Algebra                   | 3         | BHSC100-Philosophy of Service         | 2         |
| PHYS115 <u>or</u> (see back of sheet)     | 3         | COMM104-Communication Skills          | 3         |
| IDSC110-College Success & Career Planning | 1         | CPTR100-Introductory Computer Tools   | 3         |
|   | <u>16</u> |                                       | <u>17</u> |

**Sophomore (Yr 2)**

| SEMESTER I   |           | SEMESTER II  |           |
|--|-----------|--|-----------|
| MGMT255-Principles of Management                           | 3         | ECON226-Principles of Microeconomics                       | 3         |
| FNCE217-Principles of Finance                              | 3         | MKTG201-Principles of Marketing                            | 3         |
| ECON227-Principles of Macroeconomics                       | 3         | MGMT202-Business Communication                             | 3         |
| CPTR210-Information Systems& Theory App                    | 3         | MGMT210-Small Business Management                          | 3         |
| ENGL215-English Composition II                             | 3         | HLED120-Fit and Well                                       | 1         |
| PSYC101 <u>or</u> SOCI119-Intro. to Psyc. <u>or</u> Socio. | 3         | RELB210-Jesus in His Time and Ours                         | 3         |
|  |           | PEAC110 <u>or</u> PEAC130-Per. Phy Fit <u>or</u> Sp Activ. | 1         |
|  | <u>18</u> |  | <u>17</u> |

**Junior (Yr 3)**

| SEMESTER I                                      |           | SEMESTER II                          |           |
|---|-----------|--------------------------------------|-----------|
| ACCT330-Managerial Accounting                   | 3         | MGMT345-Business Ethics              | 3         |
| MGMT301-Business Statistics                     | 3         | HRMN400-Motivation & Work Behavior   | 3         |
| MGMT341-Business Law                            | 3         | MGMT365-Int. Environment of Business | 3         |
| HRMN250-Human Resource Management               | 3         | MGMT400-Managerial Decision Making   | 3         |
| EDTE354-Philosophy for Education                | 2         | RELT340-Religion and Ethics          | 3         |
| HIST147-West Indian History (see back of sheet) | 3         | ENGL255-Studies in Literature        | 3         |
|   | <u>17</u> |                                      | <u>18</u> |

**Senior (Yr 4)**

| SEMESTER I  |           | SEMESTER II                               |           |
|---|-----------|---|-----------|
| MGMT475-Operations Management                                   | 3         | MGMT495-Strategic Management              | 3         |
| FNCE401-Analysis of Financial Statements                        | 3         | MGMT488-Leadership Organizational Climate | 3         |
| MGMT415-Organizational Behavior                                 | 3         | HRMN434-Negotiation & Conflict Resolution | 3         |
| BIOL111 <u>or</u> (see back of sheet)                           | 3         | RELT250-Personal Spirituality & Faith     | 3         |
| FREN101 <u>or</u> SPAN103-Conv. French <u>or</u> Span. For Bus. | 3         | IDSC205-Introduction to Fine Arts         | 2         |
| TCED285 <u>or</u> HMEC129-Uphol. <u>or</u> Social&Pro. Ethics   | 1         | MGMT499-Internship                        | 3         |
|   | <u>16</u> |   | <u>17</u> |

Total Credits: 136

**Please see back of sheet**

## SCIENCE REQUIREMENTS

Students must select **any two** science courses to fulfill their degree requirements.

|  |   |
|--|---|
| BIOL111 Anatomy and Physiology I               | 4 |
| BIOL208 Principles of Environmental Science    | 3 |
| BIOL245 Natural History of Trinidad and Tobago | 3 |
| CHEM107 Chemistry in Society                   | 3 |
| PHYS115 Concepts of Physics                    | 3 |
| FDNT230 Nutrition                              | 3 |

**Note: Students are not advisors. Students must see their advisor at least once each school year.**

## HISTORY REQUIREMENT

Students must select **any one** history course to fulfill their degree requirements.

|                                |   |
|--------------------------------|---|
| HIST104 World Civilizations I  | 3 |
| HIST105 World Civilizations II | 3 |
| HIST147 West Indian History    | 3 |

**Note: If Caribbean History was not passed at the GCE/CXC level, HIST 147 must be taken.**

## BUSINESS ELECTIVE

Some business degrees include business electives or electives. **MGMT 210 Small Business Management** is the recommended course to be taken.

## COURSES WITH PREREQUISITES\*\*

Several courses require prerequisites. Prerequisites are preparatory courses that must be done **prior** to other courses. Students are required to do prerequisites where stated. There are certain exceptions where prerequisites may be waived. This means that a prerequisite for a course stated in the bulletin may not have to be done **OR** that the prerequisite for a course can be done alternatively. Please see your advisor for information. **The following courses in the table below have one (1) prerequisite (unless otherwise stated) and can be officially requested to have their prerequisites waived:**

|  |         |         |   |
|--|---------|---------|---|
| ECON226  | HRMN250 | MKTG201 | <i>HRMN434*</i> (prereq that can be waived HRMN255) |
| FNCE401  | HRMN255 | MKTG350 | <i>MKTG415*</i> (prereq that can be waived MGMT365) |
| FNCE217  | HRMN330 | MGMT345 | <i>HRMN400*</i> (prereq that can be waived HRMN255) |
|  | HRMN343 |         | <i>FNCE411*</i> (prereq that can be waived STAT285) |
| INTERNSHIP - ACCT/FNCE/ECON/MKTG/MGMT/HRMN/HSTM499 |         |         |   |

**\* - These are subjects that require two prerequisites. However, the one that can be waived is what is indicated in the box to the left.**

## COURSE OVERLOAD

Students with good performance in study may be allowed to take extra credits with the approval from their advisor and school Deans, according to the following guidelines.

| <u>Overall GPA</u> | <u>Course Load</u> |
|--------------------|--------------------|
| 3.00 – 3.49        | 17 credits         |
| 3.50 – 3.89        | 18 credits         |
| 3.90 – 4.00        | 19 credits         |

**For the third (summer) semester, a student is not permitted to register for more than 12 credits.**

## PETITIONS

If a student has taken any course not currently listed on their Degree Planning Guide, the student is free to submit a petition form to have the course substituted, where applicable. Please see academic advisor regarding petitions.

## CLASSIFICATION OF A STUDENT

A regular student is classified academically during the first semester according to the levels of academic achievement listed below.

|  |                                     |
|--|-------------------------------------|
| Freshman(yr1) Standing: 0-24 credits   | Junior(yr3) Standing: 57-86 credits |
| Sophomore(yr2) Standing: 25-56 credits | Senior(yr4) Standing: 87+ credits   |