

Affiliation/Extension Site: **University of the Southern Caribbean**

## ACADEMIC PETITION FORM

***Note: Use one form per request***

Semester:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> School Year: \_\_\_\_\_ Date Submitted to Advisor \_\_\_\_\_

Legal Name (First)	Middle	Last	USC ID#	AU ID#

Current Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Academic Degree:**  BA  BS  AS Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Agreement Year: \_\_\_\_\_

**2<sup>nd</sup> Degree:**  BA  BS  AS Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Agreement Year: \_\_\_\_\_

**Request:**  Substitution of Credits  Waiver of Credits  Modification of Transfer Credits  Other

**Classification of Credits to be Substituted/Applied**  Earned  Transfer  Credit By Exam  Extension School  A-Level Substitution

**Supporting Evidence Attached:**  Diploma /Certificate  Transcript  Letter  Other \_\_\_\_\_

**Details:** The requirement I would like to have substituted/waived is printed on page \_\_\_\_\_ of the \_\_\_\_\_ Affiliation Agreement.

<b>REQUEST: (NOTE: USE A SENTENCE AND INCLUDE COURSE ACRONYMS, NUMBERS AND TITLES)</b>

<b>REASON: (NOTE: "TO FULFILL GRADUATION REQUIREMENTS" IS NOT A VALID REASON)</b>

Recommended  Denied \_\_\_\_\_ (Advisor) Date \_\_\_\_\_

Recommended  Denied \_\_\_\_\_ (Dept. Chair) Date \_\_\_\_\_

Recommended  Denied \_\_\_\_\_ (Faculty Dean) Date \_\_\_\_\_

<b>ANDREWS UNIVERSITY ACTION</b>			
<input type="checkbox"/> Approved as Recommended	<input type="checkbox"/> Approved with Changes	<input type="checkbox"/> Denied	<input type="checkbox"/> Other (See Below)
Comments from Andrews University:			
Date _____		Signature of Official _____	

Received by Registrar \_\_\_\_\_ Sent to AU \_\_\_\_\_ Returned from AU \_\_\_\_\_