

University of the Southern Caribbean
PETITION FOR GRADUATION IN ABSENTIA

NAME _____ AU ID _____ USC ID _____

Degree to be received _____

Academic Department in which enrolled _____

REASON FOR REQUEST TO GRADUATION IN ABSENTIA:

Each candidate for graduation must be present to receive his/her degree, diploma or certificate, unless granted written permission by the Academic Standards Committee or the Academic Dean to graduate in absentia.

Permission must be requested before your final semester in residence. Permission will be considered only in cases of evident necessity, and upon payment of the FEE involved.

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The deadline for submission is the last working day in the month of March.

Absentia fee \$ 800.00

Faculty Dean _____ Approved () Denied () Date () _____

Finance Director _____ Approved () Denied () Date () _____

Record Officer _____ Approved () Denied () Date () _____