

University of the Southern Caribbean  
PETITION FOR GRADUATION IN ABSENTIA

NAME \_\_\_\_\_ AU ID \_\_\_\_\_ USC ID \_\_\_\_\_

Degree to be received \_\_\_\_\_

Academic Department in which enrolled \_\_\_\_\_

REASON FOR REQUEST TO GRADUATION IN ABSENTIA:

Each candidate for graduation must be present to receive his/her degree, diploma or certificate, unless granted written permission by the Academic Standards Committee or the Academic Dean to graduate in absentia.

Permission must be requested before your final semester in residence. Permission will be considered only in cases of evident necessity, and upon payment of the FEE involved.

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The deadline for submission is the last working day in the month of March.

Absentia fee \$ 800.00

Faculty Dean \_\_\_\_\_ Approved ( ) Denied ( ) Date ( ) \_\_\_\_\_

Finance Director \_\_\_\_\_ Approved ( ) Denied ( ) Date ( ) \_\_\_\_\_

Record Officer \_\_\_\_\_ Approved ( ) Denied ( ) Date ( ) \_\_\_\_\_